

**TOWN OF HEBRON**  
**HES DRINKING WATER REMEDIATION BUILDING COMMITTEE**  
**March 16, 2020 – Regular Meeting**  
**Phone Conference**

**RECEIVED**

2020 MAR 19 A 10:44

*Carla A. Thompson*  
HEBRON TOWN CLERK

Members Present: M. Leichter, H. Petit, W. Warwick, D. Foster, R. Steiner

Guests: R. Haley, S&P, M. Larkin, W. Durocher, S. June, S&P, S. McAvoy, Nutmeg Companies, E. Gawendo, Nutmeg Companies, Dr. T. Baird

The meeting was called to order at 6:58 p.m.

Approval of Minutes – March 2, 2020: W. Warwick moved and D. Foster seconded a motion to approve the minutes of March 2, 2020 as presented. The motion passed unanimously.

Previous Meetings SP&A Notes – February 20, 2020: No issues with these notes.

Superintendent Report:

Project Finance Support: Dr. Baird reported that S. Levin had planned on applying for reimbursement with DAS her last week as Interim Business Manager but things had to be prioritized because of everything that was going on with the COVID-19 virus and the closing of the schools. Dr. Baird noted that the Board of Education appointed Kaitlyn O’Leary as the district’s new Business Manager. She will begin on April 1, 2020. Dr. Baird indicated that K. O’Leary has worked on facilities projects before and is familiar with the reporting requirements with the DAS.

Dr. Baird stated that he has just received new guidelines from the Commission of Education and the 180 day rule is still in effect and we would have to make up the 10 days we will be missing. Dr. Baird indicated that most districts are putting in for a waiver. Dr. Baird stated that Hebron may not have to make up all of the 10 days but it is not clear at this time. Dr. Baird noted that the Chatham Health District believes that schools could be closed for 6-8 weeks.

Silver Petrucelli/Nutmeg Companies:

Project Plan – Schedule Coordination Status: S. June reported that there are no change orders to date and they are just waiting for the work to start. E. Gawendo stated that they are trying to switch gears to see if they can get and up and running for the April vacation. E. Gawendo noted that they might be able to get in there next week.

E. Gawendo noted that the abatement really cannot be done unless school it closed for 8 weeks. S. McAvoy stated that they still need to receive the permit for this project.

W. Durocher questioned about the cleaning of the atmospheric tank and if this is included in the project. R. Haley stated that he will check into this.

Review and Possible Action on Clerk of the Works RFP: R. Steiner stated that he would like more information from Mark Fitzgerald Construction and Ronald Young. In addition, R. Steiner would like references on these companies and to conduct interviews before a decision is made. There was some concern raised in regards to the location of Mark Fitzgerald Construction being so far away.

Payment Requisitions:

Hungerfords Invoice #86373: D. Foster moved and R. Steiner seconded a motion to approve Invoice #86373 for Hungerfords Inc. in the amount of \$225. The motion passed unanimously.

Silver Petrucelli Invoice #20-217: D. Foster noted that he still concerned about the back-up documentation for this invoice. M. Leichter stated that he will call Silver Petrucelli to discuss this invoice.

D. Foster moved and H. Petit seconded a motion to adjourn the meeting at 8:27 p.m.

Tricia Schiavi  
Board Clerk