

**TOWN OF HEBRON**  
**HES DRINKING WATER REMEDIATION BUILDING COMMITTEE**  
**January 6, 2020 – Regular Meeting**  
**TOWN OFFICE BUILDING**

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2019 JAN -8 A 7:56  
HEBRON TOWN CLERK

Members Present: M. Leichter, W. Warwick, H. Petit, R. Steiner, D. Foster

Guests: B. Godiksen, Nutmeg Companies, Dr. Baird, S. Levin, W. Durocher, J. Collins (BOS Liaison), R. Haley

The meeting was called to order at 6:30 p.m.

Welcome New Superintendent Dr. Tom Baird: M. Leichter welcomed Dr. Baird as the new Superintendent for the Hebron Public Schools.

Approval of Minutes –

Special Meeting December 4, 2019: W. Warwick moved and D. Foster seconded a motion to approve the special minutes of December 4, 2019 as presented. The motion passed unanimously.

Previous Meeting SP&A Notes: M. Leichter thanked R. Haley for his notes from the previous meeting.

Superintendent Report: Dr. Baird stated that Michael Larkin, Principal of HES, will begin attending the meetings in the future. Dr. Baird noted that he has been perusing the file put together regarding this project and noticed there were some timelines but not a construction timeline.

B. Godiksen stated that they hold meetings every Monday so that everyone is up to speed on the project. B. Godiksen noted that they have ordered 90% of the materials and hope to have a construction schedule in place by early next week.

Silver Petrucelli/Nutmeg Companies:

Contract Status: M. Leichter stated that the contract has been signed by all parties and is ready to go from a legal perspective.

B. Godiksen stated that they are hoping to bill for the bond this month. There was some discussion about the reimbursables within the project. R. Haley stated that everything should be reimbursable with the exception of the contingency and their pro-rated fees.

December Shutdown Results: B. Godiksen stated that they spent a couple days at Hebron Elementary School over the winter break doing inspections. B. Godiksen noted that there were no big surprises during this inspection.

Payment Requisitions:

Consider and Act on Approved Requisitions:

Silver Petrucelli – Invoice #3338 - \$1,235: W. Warwick moved and D. Foster seconded a motion to approve Invoice #3338 in the amount of \$1,235. The motion passed unanimously.

Discuss Bill Silver's Response to Proposed Action Plan: The Committee went over the action plan prepared by the Committee and responded to by Bill Silver. There was discussion regarding an update to the Committee every two weeks. B. Godiksen noted that they are very hands on and realize that this project will most likely require overtime and there will be times when they will have to work 7 days a week.

D. Foster moved and W. Warwick seconded a motion to approve the action plan submitted by Bill Silver on 12/16/2019 as submitted. The motion passed unanimously.

Discuss the Addition of a Clerk for the Construction Part of the Project: The Committee reviewed the draft of an RFQ/RFP for a Clerk of the Works for this project as prepared by R. Steiner. R. Steiner noted that he feels this person will bring the whole team together and help move things along.

R. Steiner suggested having the Committee read through the draft he prepared and forward any suggestions or comments to him. M. Leichter stated that he will run the format by A. Tierney.

W. Warwick moved and R. Steiner seconded a motion to adjourn at 7:27 p.m.

Tricia Schiavi  
Board Clerk