

HEBRON BOARD OF EDUCATION

Thursday, March 14, 2019

SPECIAL MEETING

Gilead Hill School – **Music Room**

7:30 p.m.

MINUTES

- I. Call to Order and Roll Call Chairperson Erica Bromley called the meeting to order at 8:11p.m.
- Board Members Present: Erica Bromley, Heather Petit, Christopher Aker, Geoffrey Davis, Maryanne Leichter
- Board Member Absent: Kathy Williams, Kevin Williams
- Board Liaisons Present: Diane Del Rosso
- Board Liaison Absent: Gail Richmond
- II. Pledge of Allegiance, Introductions
- III. Public Comments
No public comments at this time.
- IV. Board Member Comments
No board member comments at this time.
- V. Acknowledging Student Achievement
- A. Schools in the Spotlight
- Staff Recognition
Mr. Van Tassel introduced paraprofessional, Brenda Pigan who is retiring at the end of the month. Mrs. Bromley and Mr. Van Tassel presented her with a small gift as a token of appreciation for her eighteen years of service to the district.
 - Adjudication Festival Highlights
Mrs. Bancroft, shared the history of the Adjudication Festival saying Hebron has attended since 1997. The 6th grade band has consistently earned gold and platinum rankings. In the last three years Hebron has earned 3 platinum rankings and 3 first place finishes.
 - Superintendent's Report
 - Principal Updates (Read Only) (Encl. 5b)
 - BOE Appreciation Month
March is BOE Appreciation month and in honor of the BOE, there will be a special presentation in April.
 - 2019-2020 Budget Flyer
The Budget Flyer was sent out via the Hebron School District App last week.
 - District Educational Summit
The district had their mid-year Educational Summit with guest speaker Jay Williams from the Hartford Foundation of Public Giving.

- Marlborough Art Show (86 Students Strong)
86 students from Hebron participated in the Art Show. Thanks to Mrs. Giammarco and Mrs. Modzelewski for their assistance.
- Bonstingl Leaders for the Future Summit (May 2, 2019)
Mr. Van Tassel acknowledged the leaders, Steve Turco, Bridget Oei, Charlie Daniels and Dale Bernardoni who met with their teams this past week. The Bonstingl Year End Event will take place May 2nd AHM. All board members are invited.
Mr. Van Tassel also congratulated all 28 inventors who participated in the Invention Convention. He also thanked Kim Waldron and Adam Parks for their hard work.

VI. Chair's Report

There was no report from the board chair.

VII. Board Liaison Report

Diane Del Rosso said the Board of Finance is in the process of working through the budgets. They've had two meetings so far with two more scheduled.

VIII. Consent Agenda

A. Approval of Minutes

1. Regular Meeting – February 14, 2019 (Encl. 8a.1)
Motion by Maryanne Leichter to approve the minutes of February 14th as presented. Seconded by Heather Petit. Vote: All in favor. Motion carried.

IX. Informational – No Action Required

A. Reports

1. 2018-2019 Year to Date Financial Report (Encl. 9a.1)
Stephanie Levin, Financial Assistant prepared a Year to Date Financial Report through 3/7/2019 showing a \$229,374 surplus. The special education lines will be offset by the excess cost grant that was received this month.
2. Enrollment Report (Encl. 9a.2)
The Monthly Enrollment Report was presented showing the total number of students at 663 with 353 students at Hebron Elementary School and 310 students at Gilead Hill School.
3. Cafeteria Services Report (Encl. 9a.3)
Trish Schiavi, Clerk of Payables shared an updated Cafeteria Services Report showing a loss of \$4,078.90 for the month of February. As of March 1st there is a balance of \$2,752.47 in the total Cafeteria Account.
4. Student Activity Report (Encl. 9a.4)
The Student Activity Report was shared and showed a balance of \$5,398.72 for Gilead Hill School and a balance of \$19,069.09 for Hebron Elementary School.
5. Preschool Financial Report (Encl. 9a.5)
A Preschool Financial Report was presented which shows expenses and revenue for the entire program. At this time there is a balance of \$19,012.42 in the Board of Ed. Preschool Program and a \$6,644.90 balance in the School Readiness Program. The balance of the BOE program will be used to offset salaries as we move through the school year.

X. Committee Updates

1. Resource Management Committee
The committee met March 13th to review the fiscal software, Year to Date Financial, Cafeteria Report and the bus contract coming in April.
2. Policy Committee
The committee will meet in April or May to develop a policy on leaves.
3. Communication Committee
The committee met February 28th to finalize the Budget Flyer.
4. Education Foundation Liaison
A greenhouse is being put up in the HES courtyard for students to grow vegetables.
5. School Readiness Liaison
The last meeting was held Feb. 26th with no enrollment changes. A Bubbleology event was held with 60 attendees. The Preschool and School Readiness Lottery was held this morning. The next meeting is March 26th.

XI. Discussion & Approval of the 2019 – 2024 Bus Contract
Tabled until next meeting.

XII. GHS Parking Lot Discussion
Mr. Van Tassel shared plans drawn up by Tom Fenton to alleviate the traffic congestion at Gilead Hill School. Mr. Van Tassel would like to further the discussion with the town.

XIII. 2019-2020 Budget Update
Mr. Van Tassel said the 2019-2020 Board of Education stands at -0.49%.

XIV. Hebron Elementary School Lead Water Project Engineering Appropriation
Mr. Leichter shared that the architectural firm of Silver Petrucelli was hired to do the schematic design for the water project at Hebron Elementary School. The cost is approximately \$65,000. Construction of the project is yet to be determined.
Motion by Heather Petit to set aside a reserve for the Town of Hebron in the amount of \$65,000 to be used to fund the HES Lead Water Project Engineering RFQ. Seconded by Maryanne Leichter. Vote: All in favor. Motion carried.

XV. Discussion & Possible Action on the 2018-2019 Budget
Motion by Maryanne Leichter to approve the transfer of \$65,000 to the reserve account to fund the HES Lead Water Project Engineering RFQ. Seconded by Geoffrey Davis. Vote: All in favor. Motion carried.

XVI. Public Comment
There were no public comments at this time.

XVII. New Business
The board asked that the bus contract be on the April agenda. Heather Petit also asked that the Board revisit the school BOE liaison at some point.

XVIII. Board Member Comments
There are no board member comments at this time.

XIX. Adjournment

Motion by Christopher Aker to adjourn at 8:56 p.m. Seconded by Heather Petit. Vote: All in favor. Motion carried.

Respectfully submitted,
Karen Conderino
Board Clerk