

HEBRON BOARD OF EDUCATION  
Thursday, February 14, 2019  
REGULAR MEETING  
Gilead Hill School – Music Room  
7:00 p.m.  
Minutes

- I. Call to Order and Roll Call Board Vice Chair Heather Petit called the meeting to order at 7:02p.m.
- Board Members Present: Heather Petit, Kevin Williams, Christopher Aker (7:05), Maryanne Leichter, Kathy Williams
- Board Member Absent: Erica Bromley, Geoffrey Davis
- Liaison Present: Gail Richmond
- Liaison Absent: Diane Del Rosso
- II. Pledge of Allegiance, Introductions
- III. Public Comments  
There were no public comments at this time.
- IV. Board Member Comments  
There were no board member comments at this time.
- V. Acknowledging Student Achievement
- A. Schools in the Spotlight
- Preschool Study Committee Report  
Preschool Study Committee members, which included Kellie Sheridan , Donna Lanza, Shannon Congdon, Rich Gadoury, Judy Podell, Dan Smith along with Gail Richmond (BOS) and Heather Petit (BOE) the GHS Preschool Team and administrators met throughout the year to compile information regarding the preschool program. Independent Facilitator Kellie Sheridan, Shannon Congdon, and Dan Smith shared a PowerPoint presentation of their findings saying most are happy with the status quo. The board asked questions about the wait list and it was noted that 15 to 20 students are on a wait list every year.
- B. Superintendent's Report
- Principal Updates (Read Only) (Encl. 5b)
  - 2019-2020 Budget Update  
The budget transmittal is complete and has been sent to the Town. Mr. Tierney has included a reduction in the Board's budget of \$70,000 due to an adjustment in CIRMA Insurance costs.
  - Transportation Contract  
The transportation contract has been reviewed with the group and the legal representative. It is projected the awarding of the bid and contract will be ready for approval for the March meeting.

- PTA Cultural Council  
The PTA Cultural Council is comprised of parents and teachers who will be bringing cultural assemblies to both schools.
- Hebron Elementary School Parent Book Club  
Mr. Van Tassel commended Mr. Larkin for starting a book club. Eighteen parents attended to discuss the book, How Children Succeed, Grit, Curiosity, and the Hidden Power of Character.
- CAPSS Igniting Innovation Conference  
Jon Landis will be the keynote speaker at the conference being held March 8<sup>th</sup> at the University of Bridgeport.
- Teacher Contract Negotiations  
Mr. Van Tassel hopes to commence teacher contract negotiations before the end of the school year.

Mr. Van Tassel wished to thank Peter Sanders for a donation to purchase books for the Hebron Elementary School library. He also mentioned Mrs. Clancy and some of her students attended Kids Lit Quiz on a very snowy evening. Congratulations to Mr. Parks and the Future Problem Solvers who rocked the qualifying problem and received an invite to the FPS State Conference March 29<sup>th</sup> & 30<sup>th</sup>. Invention Convention is underway and he also wanted to acknowledge Mrs. DeLucia for being named Distinguished Alumni in Education from Eastern CT State University.

VI. Chair's Report

No report was available.

VII. Board Liaison Report

The BOS meeting was attended by the BOE on February 7<sup>th</sup>.

VIII. Consent Agenda

A. Approval of Minutes

1. Regular Meeting – January 3, 2019 (Encl. 8a.1)
2. Regular Meeting – January 10, 2019 (Encl. 8a.2)
3. Regular Meeting – January 17, 2019 (encl. 8a.3)

**Motion** by Maryanne Leichter to approve the minutes of January 3, January 10, and January 17, 2019 as presented. Seconded by Kevin Williams. Vote: All in favor. Motion carried.

IX. Informational – No Action Required

A. Reports

1. 2018-2019 Year to Date Financial Report (Encl. 9a.1)  
Stephanie Levin, Financial Assistant prepared a Year to Date Financial Report through 1/2/2019 showing a \$306,950 surplus.
2. Enrollment Report (Encl. 9a.2)  
The Monthly Enrollment Report was presented showing the total number of students at 665 with 355 students at Hebron Elementary School and 310 students at Gilead Hill School.

3. Cafeteria Services Report (Encl. 9a.3)  
Trish Schiavi, Clerk of Payables shared an updated Cafeteria Services Report showing a gain of \$297.36 for the month of January. As of February 1<sup>st</sup> there is a balance of \$6,831.37 in the total Cafeteria Account.
4. Student Activity Report (Encl. 9a.4)  
The Student Activity Report was shared and showed a balance of \$5,916.59 for Gilead Hill School and a balance of \$20,973.15 for Hebron Elementary School.
5. Preschool Financial Report (Encl. 9a.5)  
A Preschool Financial Report was presented which shows expenses and revenue for the entire program. At this time there is a balance of \$11,227.16 in the Board of Ed. Preschool Program and a \$4,796.22 balance in the School Readiness Program. The balance of the BOE program will be used to offset salaries as we move through the school year.

#### X. Committee Updates

1. Resource Management Committee  
A meeting was held on February 11<sup>th</sup> to discuss the Preschool Study, the Lead Water Project, the financial and cafeteria reports and a voluntary leave transfer.
2. Policy Committee  
No meeting was held.
3. Communication Committee  
No meeting was held.
4. Education Foundation Liaison  
There was no report.
5. School Readiness Liaison  
The council met January 29<sup>th</sup>. The Preschool Lottery will be held March 14<sup>th</sup>. The council along with AHM has planned an evening event March 7<sup>th</sup> called Bubbleogogy. The next council meeting is Feb. 26<sup>th</sup>.

#### XI. Voluntary Leave Transfer Option

**Motion** by Kevin Williams to authorize the superintendent entering into a Memorandum of Agreement with the Certified Union to create a voluntary leave transfer option for a specific member of their bargaining unit not to exceed 30 days of leave. Such leave shall be donated at a rate of two to one including personal and sick days. In addition, that the Superintendent approve extending cost share premium to June 30<sup>th</sup> contingent upon the terms of a MOU with the Hebron Education Association. Seconded by Kathy Williams. Vote: All in favor. Motion carried.

#### XII. Discussion & Possible Action on Lead Water Education Specifications

**Motion** by Kevin Williams to approve the Lead Water Education Specifications as presented. Seconded by Kathy Williams.

Discussion: Mr. Van Tassel explained the beginning process of the lead water project stating these education specifications were presented to the State and were given the go ahead. Mr. Williams gave a thorough description of the project and the process and stated this is the one piece the BOE has to complete. Next week interviews will be happening with a decision being made and presented to the Board of Selectmen on Thursday.

Vote: All in favor. Motion carried.

- XIII. Discussion Regarding 2019-2020 Budget  
With the savings of \$70,000 the Board of Education budget request is now at .36%. The Board of Education will present their budget proposal to the Board of Selectmen/Board of Finance on March 5<sup>th</sup> at the Douglas Library at 8:30 p.m. There is a possibility of additional reductions which will be presented that evening.
- XIV. Discussion & Possible Action on the 2018-2019 Budget  
**Motion** by Kevin Williams to approve the transfers as presented. Seconded by Maryanne Leichter. Vote: All in favor. Motion carried.
- XV. Discussion & Possible Action Regarding Playscape Fundraising  
**Motion** by Kevin Williams to support the fundraising efforts of the Hebron Education Foundation for the purposes of the Gilead Hill School Playscape project and that further consideration will be given to supporting this project through a BOE operating budget contribution or CIP request. Seconded by Kathy Williams. Vote: All in favor. Motion carried.
- XVI. Public Comment  
No public comment at this time.
- XVII. New Business  
March Board meeting: SRO Update
- XVIII. Board Member Comments  
Heather Petit thanked Mr. Larkin for having the book club and said the parents really enjoyed the evening. Maryanne Leichter said she had met the new school nurse at Gilead Hill School, found her very helpful and thanked her for her assistance.
- XIX. Adjournment  
**Motion** by Kathy Williams to adjourn at 8:15p.m. Seconded by Kevin Williams. Vote: All in favor. Motion carried.

Respectfully submitted,  
Karen Conderino  
Board Clerk