

HEBRON BOARD OF EDUCATION
Thursday, June 13, 2019 – Regular Meeting Minutes
Gilead Hill School – Music Room
7:00 p.m.

- I. Call to Order and Roll Call – Board Chair Erica Bromley called the meeting to order at 7:01 p.m.

Board Members Present: Erica Bromley, Heather Petit, Kevin Williams, Maryanne Leichter, Kathy Williams, Geoffrey Davis, Christopher Aker

Liaison Present: Gail Richmond, Diane DelRosso

- II. Pledge of Allegiance, Introductions

- III. Public Comments – There were no public comments at this time.

- IV. Board Member Comments – Erica Bromley thanked Chris Phelps for being behind the camera and everything he has done for the Board. Erica Bromley presented Chris Phelps with a gift.

- V. Acknowledging Student Achievement

A. Schools in the Spotlight

- Parent Teacher Association & Hebron Education Foundation – Michelle Nicholson, President of the HEF provided a list of the grants that were approved for the school district and a list of upcoming events for the next school year.
Cindy Fagan, Treasurer of the PTA, went over what the PTA provides for staff, students and community members throughout the school year.
- Year in Review – Mr. Van Tassel passed out copies of the year in review for the 2018-2019 school year. Mr. Van Tassel noted that this would be posted on the school website.
Mr. Van Tassel provided the Board with copies of the State Dept. of Education Biennial budget.

B. Superintendent's Report

- Principal Updates (Read Only) (Encl. 5b)
- Interim Appointment and Transition – Mr. Van Tassel thanked the Board for hiring Dr. Lynne Pierson as in the Interim Superintendent. She will begin working on June 24, 2019. Dr. Pierson and Mr. Van Tassel met with staff and toured both buildings.
- Lead Water Project Grant Application – Grant has been formally submitted to the State and awaiting the outcome of the review.
- First Day of School – August 28, 2019

- Thank You – Mr. Van Tassel thanked the Board and the community for his time working here. Erica Bromley and Heather Petit presented Mr. Van Tassel with a parting gift and thanked him for his service to the school district.

VI. Chair's Report – Erica Bromley stated that she has made the decision that she will be resigning from the Board of Education as of June 30, 2019. Erica Bromley read the letter she provided to the Board. Heather Petit and Kevin Williams presented Erica Bromley with a parting gift and thanked her for her service to the school district.

VII. Board Liaison Report – Gail Richmond stated that the BOS met on June 6, 2019 where there was a presentation from the Public Safety Task Force. As a result, it was decided to provide the schools with SRO's and for the Boards of Selectmen, Finance and Education to jointly develop job descriptions for these SRO's. Charter Revision Commission will be meeting with the BOS. Diane DelRosso reported that the BOF discussed and approved the funding for the lead abatement project.

VIII. Consent Agenda

A. Approval of Minutes

1. Regular Meeting – May 9, 2019 (Encl. 8a.1)
2. Special Meeting – May 13, 2019 (Encl. 8a.2)
3. Special Meeting – June 6, 2019 (Encl. 8a.3)

Motion by Kevin Williams to approve the minutes of May 9, May 13 and June 6, 2019 as presented. Seconded by Kathy Williams. Vote: All in favor. Motion carried.

B. Personnel – Child Rearing Leave (Encl. 8b.1)

Motion by Kevin Williams to approve the child rearing leave request from Megan Shah for unpaid leave beginning August 26th through November 22, 2019. Seconded by Kathy Williams. Vote: All in favor. Motion carried.

IX. Informational – No Action Required

A. Reports

1. 2018-2019 Year to Date Financial Report (Encl. 9a.1) – Stephanie Levin, Finance Assistant, prepared a Year to Date Financial Report through 5/31/2019 showing a \$38,309 surplus. Stephanie Levin went over the changes that were made since last month's report to the Board.
2. Enrollment Report (Encl. 9a.2) – The Monthly Enrollment Report was presented showing the total number of students at 666 with 352 students at Hebron Elementary School and 314 students at Gilead Hill School.
3. Cafeteria Services Report (Encl. 9a.3) – Tricia Schiavi, Clerk of Payables, shared an updated Cafeteria Services Report showing a gain \$3,066.86 for the month of May. As of June 1, 2019, there is a balance of \$3,352.34 in the total cafeteria account. It was noted that once the school year is over and we have all the up to date figures in, we will be in a better position to know if money will be needed to offset the account for July 1st.
4. Student Activity Report (Encl. 9a.4) – The Student Activity Report was shared and showed a balance of \$4,235.64 as of May 31st at Gilead Hill School and a balance of \$28,449.73 as of June 1st at Hebron Elementary School.

5. Preschool Financial Report (Encl. 9a.5) – A Preschool Financial Report was presented which shows expenses and revenues for the entire program. At this time, there is a balance of \$35,109.94 in the Board of Education Preschool Program and a \$20,752.12 balance in the School Readiness Program.

X. Committee Updates

1. Resource Management Committee – A meeting was held on June 11th to discuss transfers, this year's budget and the cafeteria report.
2. Policy Committee – No meeting was held.
3. Communication Committee – No meeting was held. Kevin Williams suggested working with the new Interim Superintendent on the lead remediation project to maintain as much transparency as possible.
4. Education Foundation Liaison – No meeting was held.
5. School Readiness Liaison – Katie Uriano stated that they held their last meeting for the school where they set dates for next year, set the budget and reviewed strategic plan for next year.

XI. Lunch Program Update & Discussion & Possible Action re: Increasing Lunch Pries (Encl. 11)
Heather Plourde, Food Service Director EastConn, went over what her role has been in the district this year working with the lunch program. Heather Plourde noted that she would like to add some new items to the menus next year.

Motion by Kevin Williams to increase the price of lunch by \$.10 for a total of \$3.00.

Seconded by Kathy Williams. Kevin Williams stated that he feels comfortable with holding off on increasing the price of lunch for next school year as the price was increased for this past school year. Heather Petit stated that she felt we should wait on increasing the price because the data has shown that lunch counts have steadily gone down and felt that \$3.00 for a lunch might be difficult for some families. Vote: All opposed. Motion fails.

Motion by Kevin Williams to authorize the Superintendent to file an exemption with the State not to raise the lunch prices. Seconded by Kathy Williams. Vote: All in favor.

XII. Appointment of School Medical Advisor – Motion by Kevin Williams to approve the appointment of Dr. Carrie Streim as School Medical Advisor for the 2019-2020 school year. Seconded by Kathy Williams. Vote: All in favor. Motion carried.

XIII. Discussion & Possible Action on FY'19 Budget (Encl. 13) – Motion by Kevin Williams to approve the transfers presented. Seconded by Kathy Williams. Vote: All in favor. Motion carried.

XIV. Public Comment – Amanda Veneziano thanked Erica Bromley for her service on the Board. Amanda Veneziano also thanked Mr. Van Tassel for his time as Superintendent and that he will be missed very much by the district.

XV. New Business – Heather Petit stated she would like the Student Board Liaison on the agenda.

- XVI. Board Member Comments – Kevin Williams noted that the next Water Remediation Project meeting is June 17, 2019. Geoffrey Davis and Kevin Williams thanked the staff for all they do for the students throughout the school year.
- XVII. Adjournment
Motion by Kevin Williams to adjourn at 8:22 p.m. Seconded by Kathy Williams. Vote: All in favor. Motion carried.

Respectfully submitted,
Tricia Schiavi
Board Clerk