

HEBRON BOARD OF EDUCATION

Thursday, September 13, 2018

REGULAR MEETING

Gilead Hill School – Library

7:00 p.m.

MINUTES

- I. Call to Order and Roll Call Vice-Chairperson Heather Petit called the meeting to order at 7:00 p.m.
- Board Members Present: Heather Petit, Kevin Williams, Christopher Aker, Geoffrey Davis, Maryanne Leichter, Kathy Williams
- Board Member Absent: Erica Bromley
- Liaison Absent: Diane Del Rosso, Gail Richmond
- Administrators & Staff Members Present: Timothy Van Tasel, Don Briere, Katie Uriano, Michael Larkin, Stephanie Levin, Patricia Schiavi
- II. Pledge of Allegiance, Introductions
- III. Public Comment  
No comments at this time.
- IV. Board Member Comments  
Mr. Aker thanked Mrs. Uriano for the wonderful open house at GHS saying it was so nice to see the enthusiasm of parents and children. He gave kudos for all the work being done by our staff and his child was excited to see the 3D printer. He also stated that he was very pleased to see the high level of security and training and thanked Mr. Van Tasel for making this a priority up to and including participation in FBI training. As a parent and board member he felt safety and security to be excellent. He also asked for guidance on next steps after the special meeting and a calendar framework. Mr. Van Tasel said continued research is being done and another meeting will be held in Executive Session related to security.
- V. Acknowledging Student Achievement
- A. Schools in the Spotlight
- Responsive Classroom  
A PowerPoint presentation was presented by Mr. Larkin on Responsive Classroom sharing the components; Morning Meeting/Responsive Advisory Meetings, Hopes and Dreams, and Logical Consequences. He also discussed the book, The Power of Our Words which the staff is reading as a book group. Mr. Larkin showed a snapshot of the morning meetings with all in the classroom working together towards the same goal of belonging, significance and joy.
  - 2017-2018 In Review  
Mr. Van Tasel and the administrative team shared a report of the 2017 2018 Year in Review. Mrs. Uriano discussed the student achievement and development maintaining momentum and providing professional development. Mr. Larkin shared the strategies and focus on communication with the community, the use of apptegy and twitter and also the communication with staff mainly through staff meetings. Mr. Briere discussed staff learning and opportunities for professional development which include math workshop, teachers college, foundations of reading with Dr. Bouley, co-teaching and coaching along with administrative collaboration on teacher evaluations. Mr. Van Tasel thanked the administrators

for the work that was being done. He also spoke of the reorganization of central office saying staff is taking on different roles.

B. Superintendent's Report

- Opening of School  
School is off to a great start. There have already been practice fire drills in both buildings and there is a new visitor management system installed in both school offices.
- 2019-2020 CIP  
CIP discussions will begin at the next Resource Management Committee meeting to review the 5 year plan.
- Open Houses and Parent Listen and Learn Event  
Gilead Hill School's Open house was held Sept. 12<sup>th</sup> with Hebron Elementary School's Open Houses set for September 25<sup>th</sup> & 26<sup>th</sup>. Listen & Learn events will be held September 17<sup>th</sup> and Oct. 11<sup>th</sup> at GHS beginning at 5:30 p.m.
- EDS/ED001  
The EDS Report is complete. Congratulations to Stephanie Levin on completing the report before the deadline.
- Mandated Reporter Training for Bus Drivers  
Mandated reporter training has been completed for the bus drivers. Thank you to Don Briere for organizing the training.
- Smarter Balanced Assessment Results  
This will be reviewed at the October meeting.
- HES Lead Water Update  
Mr. Van Tassel sent out an update on the HES Lead Water issue through aptegy. Testing will be completed this week. If this test comes back with a positive result we will be taken off administrative order. We will wait for one more test in January to confirm.
- Miss Connecticut  
Ms. Connecticut will be coming to GHS & HES to meet with the STEAM classrooms Sept. 27<sup>th</sup>.

VI. Chair's Report

There was no report at this time.

VII. Board Liaison Report

There was no report at this time.

VIII. Consent Agenda

A. Approval of Minutes

1. Regular Meeting – August 9, 2018 (Encl. 8a.1)
2. Special Meeting – August 15, 2018 (Encl. 8a.2)
3. Special Meeting – August 30, 2018 (Encl. 8a.3)

**Motion** by Maryanne Leichter to approve the minutes of August 9, 2018, August 15, 2018, and August 30, 2018. Seconded by Kevin Williams.  
Vote: Yes: Heather Petit, Chris Aker, Geoffrey Davis, Maryanne Leichter.  
Abstention: Kevin Williams, Kathy Williams. Motion carried.

B. Personnel

1. Resignations (Encl. 8b.1)

**Motion** by Kevin Williams to accept the resignations of Margo Vasquez and Carly Buehler with regret. Seconded by Kathy Williams. Vote: All in favor.  
Motion carried.

2. Special Education & Elementary Hire  
**Motion** by Kathy Williams to approve the hiring of Rebecca Curns as the Special Education teacher for Gilead Hill School and Amanda Wishart as a Grade 3 teacher for Hebron Elementary School. Seconded by Kevin Williams. Vote: All in favor. Motion carried.

IX. Informational – No Action Required

A. Reports

1. 2018-2019 Year to Date Financial Report (Encl. 9a.1)  
Stephanie Levin, Financial Assistant, prepared a Year to Date Financial Report dated through the beginning of September. All salaries and substitute costs have been encumbered. This is still a very preliminary report for the new school year.
2. Enrollment Report Opening of School (Encl. 9a.2)  
The Monthly Enrollment Report was presented showing the total number of students at 660 with 352 students at Hebron Elementary School and 308 students at Gilead Hill School. There are 13 magnet school tuitions paid for by the Board of Education at this time. The final enrollment for magnet schools will happen October 1st.
3. Cafeteria Services Report (Encl. 9a.3)  
Trish Schiavi, Clerk of Benefits shared an updated Cafeteria Services Report showing monthly income and expenses. As of the end of August, the program has made a profit of \$13,981.96 for this fiscal year. This is due to State reimbursements, cash deposits and POS transfers.
4. Student Activity Report (Encl. 9a.4)  
The Student Activity Report was shared and showed a balance of \$4,831.78 for Gilead Hill School and a balance of \$20,265.87 for Hebron Elementary School.

X. Committee Updates

1. Resource Management Committee  
The committee met Sept. 12<sup>th</sup> to discuss the Year to Date and Cafeteria reports along with non-certified contract negotiations, preschool study and the Janus ruling.
2. Policy Committee  
Meetings will begin in November.
3. Communication Committee  
No meeting was held at this time.
4. Education Foundation Liaison  
The Autumn Auction tickets go on sale this week. The auction will be held Friday, Oct. 19<sup>th</sup> at Blackledge Country Club.
5. School Readiness Liaison  
A School Readiness meeting will be held next week

XI. Approval of Board Goals (Encl. 11)

**Motion** by Maryanne Leichter to adopt the Board Goals presented. Seconded by Kevin Williams. Vote: All in favor. Motion carried.

XII. Discussion Regarding BOE Student Liaison

Mr. Van Tassel and Principal Larkin shared a survey that 6<sup>th</sup> grade students have taken and wondered if the board would like to add a question asking if there is any interest in being a student board liaison or interest in public service. Mr. Van Tassel will coordinate a conference call with Principal Larkin and Heather Petit to develop a question for 6<sup>th</sup> grade students. Geoff Davis thought teachers could publicize the position and have announcements made to their classes about the program. It

was decided that Principal Larkin will meet with the 6<sup>th</sup> grade along with Heather Petit and Superintendent Van Tasel to explain the amount of commitment and see of interest.

- XIII. Discussion and Possible Action on Board Member Representation for Non-Certified Collective Bargaining  
**Motion** by Kevin Williams for Kathy Williams and Maryanne Leichter to represent the Board for Non-Certified Collective Bargaining. Seconded by Geoffrey Davis. Vote: All in favor. Motion carried.
- XIV. Public Comment  
No public comment at this time.
- XV. New Business  
No new business at this time.
- XVI. Board Member Comments  
Geoff Davis thanked the staff for the great start to school. Heather Petit said thank you to the administrators and staff for all you do to make kids feel welcome. Maryanne Leichter thanked everyone on behalf of her granddaughter who thought school was awesome.
- XVII. Adjournment  
**Motion** by Kathy Williams to adjourn at 8:33 p.m. Seconded by Kevin Williams. Vote: All in favor. Motion carried.

Respectfully submitted,  
Karen Conderino  
Board Clerk