

HEBRON BOARD OF EDUCATION

Thursday, August 9, 2018

**REGULAR MEETING**

Gilead Hill School – **Library**

7:00 p.m.

Minutes

- I. Call to Order and Roll Call Chairperson Erica Bromley called the meeting to order at 7:04 p.m.
- Board Members Present: Erica Bromley, Heather Petit, Geoffrey Davis, Maryannee Leichter, Christopher Aker
- Board Members Absent: Kevin Williams, Kathy Williams
- Liaisons Absent: Diane Del Rosso, Board of Finance, Gail Richmond, Board of Selectmen
- Administrators & Staff Members Present: Superintendent Van Tasel, Tricia Schiavi
- Administrators & Staff Members Absent: Stephanie Levin, Katie Uriano, Michael Larkin, Don Briere
- II. Pledge of Allegiance, Introductions
- III. Public Comments  
No public comments at this Superintendente.
- IV. Board Member Comments  
Christopher Aker wanted to ensure that if there is a special meeting or a change in the meeting to please provide a phone call. In addition, Christopher Aker would like to begin a discussion regarding providing a School Resource Officer in each building. Superintendent Van Tasel indicated that he will begin to put together information for the Board. He also stated that there can be a special meeting held in early September to discuss what the scope of the committee would look like. In addition, Trooper Greenwood could be invited to this meeting.
- V. Acknowledging Student Achievement
- A. Schools in the Spotlight
- Summer School 2018 – No report
- B. Superintendent's Report
- Staff Recognition – Superintendent Van Tasel presented Deb Lovallo a gift in recognition of her retirement.
  - 2017-2018 Budget Reconciliation – Superintendent Van Tasel reported that we ended the year with \$59,482. The liability account is still being drawn from, of which any remaining money will be returned to the Town.
  - Emergency Operations Planning – Superintendent Van Tasel reported on the training he attended last week around the FBI's most recent work around mass casualties and school shootings. He indicated that there will be a meeting next week to discuss what he learned at the training.
  - Board Retreat – Superintendent Van Tasel reported that Patrice Carson from CABE will be coming to the BOE Retreat. The retreat will begin at 6:00 p.m. Superintendent Van Tasel noted that the Board will also go over the Strategic Operating Plan and establish the objectives of the Preschool Study being done this fall.

- Administrator Retreat – Superintendent Van Tasel indicated that the administrators held their annual retreat on Tuesday and Wednesday. A training on providing feedback through the evaluation system was held on Tuesday, and 2018-2019 goal setting, district advancement planning, and emergency operations protocols were all discussed on Wednesday.
- SchoolMessenger Test – Superintendent Van Tasel indicated that he wanted to inform the families that we will be completing a test of the School Messenger system within the next week.
- Superintendent Van Tasel provided the Board with an update on the HES lead water issue. Due to the flushing protocol approved by the DPH, it is likely that we will continue to pass the water tests. Therefore, we may no longer need administrative agreement. We will await further notification from the DPH.

VI. Chair’s Report - No report

VII. Board Liaison Report – No report

VIII. Consent Agenda

A. Approval of Minutes

1. Regular Meeting – July 12, 2018 (Encl. 8a.1)  
Motion by Maryanne Leichter to approve the minutes of July 12<sup>th</sup> as presented. Seconded by Geoffrey Davis. Vote: All in favor.  
Motion carried.

B. Personnel

1. Resignations (Encl. 8b.1)  
Motion by Maryanne Leichter to accept the resignations of Lauren Montano and Paula Graef with regret. Seconded by Geoffrey Davis. Vote: All in favor. Motion carried.
2. Special Education Hire  
Motion by Christopher Aker to approve the hiring of Erin Bride as the Special Education teacher for Hebron Elementary School. Seconded by Maryanne Leichter. Vote: All in favor. Motion carried.

IX. Informational – No Action Required

A. Reports

1. 2018-2019 Year to Date Financial Report (Encl. 9a.1)  
Stephanie Levin prepared the Year to Date Financial Report dated August 3, 2018 showing a balance of \$1,326,014. Purchasing for the new school year has begun. Mr. Van Tasel noted the closing out of the 2017-2018 fiscal year with the town went very well. The reconciliation was in balance, with less than a \$4.00 difference
2. Enrollment Report Opening of School (Encl. 9a.2)  
The Monthly Enrollment Report was presented showing the total number of students at 657 with 353 students at Hebron Elementary School and 304 students at Gilead Hill School. As of now there are six magnet school tuitions that will be paid for by the Board of Education. This number will go up as we receiver more registrations.
2. Cafeteria Services Report (Encl. 9a.3)  
Tricia Schiavi shared the Cafeteria Services Report showing the month of July. Due to State reimbursement checks, the program is showing a beginning balance of \$9,144.86.

X. Update on Summer Projects – Superintendent Van Tasel reported that new windows are being installed at Gilead Hill School. Also, new electronic curtains have been installed in the GHS Activity Room. The walkway at Hebron Elementary School is also finished. Superintendent Van Tasel thanked the custodial staff for all of their hard work this summer. Superintendent Van Tasel reported that a pipe broke under the concrete floor in one of the classrooms over at Hebron Elementary School in the 1960’s wing. It was fixed and was not as expensive as originally anticipated.

XI. Discussion & Possible Action on Board of Education Student Liaison Representative – Heather Petit noted that she would like to have a student liaison on the Board of Education. Heather Petit noted that this helps students to get involved in the community, leadership opportunities, and learning how to interact with groups. Heather Petit indicated that she would like to hear from a student who represents the student body about their ideas, celebrations, what is going on in the school and take what the Board does back to the student body. Erica Bromley suggested that there should be an alternate. Superintendent Van Tasel indicated that CAFE has a number of policies around this and suggested that this should go to the Policy Committee to discuss. Heather Petit moved to request the Policy Committee to begin researching language for a possible BOE student liaison representative. Seconded by Geoffrey Davis. All in favor. Motion carried.

XII. Policy 6001 Homework Policy – Second Read (Encl. 12)

Motion by Christopher Aker to adopt Policy 6001 Homework as presented. Seconded by Maryanne Leichter. Vote: All in favor. Motion carried.

XIII. Public Comment – Amanda Veneziano thanked the Board for all of their hard work. Amanda Veneziano stated that she really liked the idea of a student liaison and feels it is a great opportunity.

XIV. New Business

XV. Board Member Comments – Maryanne Leichter stated that she attended the Board of Selectmen where they discussed a referendum that will be coming up in the spring for a new Public Works facility.

XVI. Adjournment

Motion by Maryanne Leichter to adjourn at 8:09 p.m. Seconded by Heather Petit. Vote: All in favor. Motion carried.