

HEBRON BOARD OF EDUCATION

Thursday, June 14, 2018

SPECIAL MEETING

6:00 p.m. – 7:00 p.m.

Executive Session – Superintendent’s Evaluation

Present: Erica Bromley, Heather Petit, Maryanne Leichter, Kevin Williams

Motion by Heather Petit to move into executive session and invite Mr. Van Tassel at 6:31 p.m. Seconded by Kevin Williams. Vote: All in favor. Motion carries.

Motion by Heather to move out of executive session at 6:59 p.m. Seconded by Kevin Williams. Vote: All in favor. Motion carries.

REGULAR MEETING

Gilead Hill School –Music Room

7:00 p.m.

MINUTE

I. Call to Order and Roll Call Chairperson Erica Bromley called the meeting to order at 7:06 p.m.

Board Members Present: Erica Bromley, Heather Petit, Kevin Williams, Christopher Aker, Geoffrey Davis, Maryanne Leichter, Kathy Williams

Liaison Present: Gail Richmond, Board of Selectmen, Diane Del Rosso, Board of Finance

Administrators & Staff Members Present: Timothy Van Tassel, Eric Brody, Adam Parks, Patricia Schiavi

Administrators & Staff Members Absent: Donald Briere, Katie Uriano, Stephanie Levin

II. Pledge of Allegiance, Introductions

Motion by Kevin Williams to move agenda item XIII. Discussion & Possible Action on Cafeteria Program Reorganization as agenda item 5a.1. Seconded by Kathy Williams. Vote: All in favor. Motion carried.

Motion by Kevin Williams to add 8b.2 Resignation to the agenda. Seconded by Kathy Williams. Vote: All in favor. Motion carried.

III. Public Comments

Carol Connolly, 15 Wildflower Drive, - Thank you all for an amazing job and a big thank you and applause to Coach Parks who is a wonderful teacher and coach teaching his students to do their best and never quit.

IV. Board Member Comments

No comments at this time.

V. Acknowledging Student Achievement

A. Schools in the Spotlight

- Conner Rabbitt - National Invention Convention Participant
Connor Rabbitt shared his invention explaining the trials and errors as he developed his project.

- **Future Problem Solvers**
Mr. Parks introduced Truman Brodeur, Sean Connolly, Anna Parker, and Tyler Russo who brought home a trophy for second place in the junior division of global issues problem solving.
Ryan Eaton, Sophia Bell, Brian Sullivan, and Sophia Kokofski competed in the “Zippy” category and came in first place in their category writing and acting out a skit. Christian Aljian received first place in the Art division of the competition,
- **Hebron PTA**
Cindy Fagan spoke about the PTA saying enrollment was increased this year by 10%. The PTA gave out mini grants, brought author Patricia Polacco to both schools, hosted holiday sing alongs and other assemblies. The also provided lunches for the staff three times this year and sponsored community drives to support local shelters and Hebron Interfaith. The last event for this year will be Movie night with games at Hebron Elementary School June 15th.
- **Hebron Education Foundation**
Tina Blinn spoke about the grants that have been given to the district including giving \$10,000 in total to teachers who applied and \$10,000 to STEAM initiatives. She also spoke of the fund raising events including the Fall Auction, American Girl Tea, and Snow Forts.

V. A.1 Discussion & Possible Action on Cafeteria Program Reorganization

Mr. Van Tassel introduced Tom Cronin and Heather Plourde from EASTCONN who explained the support services EASTCONN provides districts with the Cafeteria Program. In Hebron, EASTCONN would act as the Food Services Director with assistance from a school employee who would act as Cafeteria Manager.

Motion by Kathy Williams to authorize the superintendent to sign and enter into an agreement with EASTCONN for Cafeteria Support in the amount of \$21,000 as outlined in the presentation. Seconded by Kevin Williams. Vote: All in favor. Motion carries.

B. Superintendent’s Report

- **Principal Updates (Read Only)(Encl. 5b)**
- **Staff Recognitions**
Mr. Van Tassel congratulated Alyssa May who has completed TEAM. He also congratulated Mrs. Bancroft and the 6th grade band who won a platinum award for their performance at a statewide competition.
- **Kindergarten Update**
There are 78 kindergarteners registered at this time.
- **Terry McKinley Memorial Garden**
A memorial celebration was held this afternoon in honor of Terry McKinley.
- **Bonstingl Leaders for the Future**
The Bonstingl Leaders met on June 6th for a dinner and presentation of their projects. Mr. Van Tassel thanked the board for their support with this program.
- **Last Day of School**
The last day of school will be an early dismissal on June 22nd. Students will be released from school at 1:10 p.m.

VI. Chair’s Report

There was no report at this time.

VII. Board Liaison Reports

Gail Richmond spoke about the ordinance and regulations for bingo and bazars. Also, the mill rate was set at 37.44. Mrs. Del Rosso had no additional information.

VIII. Consent Agenda

A. Approval of Minutes

1. Meeting – May 10, 2018 (Encl. 8a.1)

2. Meeting – May 22, 2018 (Encl. 8a.2)

Motion by Maryanne Leichter to approve the minutes of May 10, 2018 and May 22, 2018 as presented. Seconded by Kathy Williams. Vote: Yes: Erica Bromley, Heather Petit, Maryanne Leichter, Geoffrey Williams, Chris Aker, Kathy Williams. Abstention: Kevin Williams. Motion carried.

B. Personnel

1. Resignation (Encl. 8b.1)

Motion by Kevin Williams to approve the resignation of Carla Thompson, classroom teacher. Seconded by Kathy Williams. Vote: All in favor. Motion carried.

2. Resignation (Handout)

Motion by Kevin Williams to approve the resignation of Meredith Cowan, Art teacher. Seconded by Kathy Williams. Vote: All in favor. Motion carried

IX. Informational – No Action Required

A. 1. Monthly Enrollment Report (Encl. 9a.1)

The Monthly Enrollment Report was presented showing the total number of students at 706 with 379 students at Hebron Elementary School and 327 students at Gilead Hill School. There are 16 magnet school tuitions paid for by the Board of Education. 78 kindergarteners registered for 2018-2019.

2. Student Activity (Encl. 9a.2)

The Student Activity Report was shared and showed a balance of \$ 5,754.22 for Gilead Hill School and a balance of \$26,627.34 for Hebron Elementary School.

3. Year to Date Financial Report (Encl. 9a.3)

Stephanie Levin prepared the Year to Date Financial Report dated June 7, 2018 showing a surplus of \$8,601. Mr. Van Tassel discussed a security grant that had been applied for previous to his tenure saying there may be money coming back to the town.

4. Cafeteria Services Report (Encl. 9a.4)

A Cafeteria Services Report showing a gain of \$437.17 for the month of May. The program has a loss of \$3,098.93 for this fiscal year. The cafeteria bank account shows a total amount of \$1,363.40 as of the beginning of June, 2018.

X. Committee Updates

1. Resource Management Committee

No meeting was scheduled.

2. Policy Committee

A meeting was scheduled on May 31st to review three policies. The policies will be presented to the board for the first read later in the Board of Ed. meeting.

3. Communication Committee

No meeting was scheduled.

4. Education Foundation Liaison

This was discussed earlier in the meeting.

5. School Readiness Liaison

Mrs. Petit said the grant supporting the School Readiness Program has been applied for and should be here by July 1st. She also spoke of legislative bills that were presented to support student's enrollment in the school readiness programs.

- XI. Homework Policy Study Committee Presentation
Amanda Veneziano, parent representative, Maryanne Leichter, Paula Graef, Kathleen Sudol, and Stephanie DeLucia reviewed the pros and cons of homework and also spoke about the surveys that were taken by students, parents and the middle school. The committee also reviewed policies from other districts along with Hebron's homework policy. Kevin thanks the committee for the time they put into research and then the board reviewed the proposed policy. This will be brought back to the July meeting.
- XII. Discussion & Possible Action to Rescind Non-Renewal of Non-Tenured Teacher in Accordance with CT Statutes 10-151 (Handout)
Motion by Kathy Williams to rescind the non-renewal of Gabrielle Anderson and direct the Superintendent of Schools to advise such person in writing of this action. Seconded by Kevin Williams. Vote: All in favor. Motion carried.
- XIII. Discussion & Possible Action on Cafeteria Program Reorganization
Discussed earlier in the meeting.
- XIV. Discussion & Possible Action Re: Increasing Lunch Prices (Encl. 14)
Motion by Maryanne Leichter to increase the price of student lunch by \$.15 for a total of \$2.90. Seconded by Kevin Williams. Vote: All in favor. Motion carried.
- XV. CAFE Membership Discussion
Erica Bromley spoke of the benefits of CAFE saying because of the state budget it is important to be a member of CAFE. Mr. Aker said the cost is still an expenditure and he feels we should not spend the money. Ms. Petit stated she felt that is exactly why we need CAFE who is proactive in lobbying legislators to support schools. Kevin Williams said he felt CAFE was very supportive for workshops and policy research. This will be brought back for the July meeting.
- XVI. Appointment of School Medical Advisor
Motion by Kevin Williams to approve the appointment of Dr. Carrie Streim as School Medical Advisor for the 2018-2019 school year. Seconded by Kathy Williams. Vote: All in favor. Motion carried.
- XVII. Policy Updates (First Read) (Encl. 17)
a. 3006 Purchasing
b. 3009 Food Service Charging Policy
c. 3009a Food Service Charging Policy
d. 6001 Homework
These policies will be reviewed and brought back for approval at the July meeting.
- XVIII. Discussion & Possible Action on the FY'18 Budget (Encl. 18)
Motion by Kathy Williams to approve the transfers as presented in the packet. Seconded by Kevin Williams. Vote: All in favor. Motion carried.
- XIX. Public Comments
There was no public comment at this time.

XX. New Business: CABE Discussion and Possible Action

XXI. Board Member Comments

Mrs. Bromley and Mr. Van Tassel presented Mr. Brody with a Bevin Bell and said a special thank you for his service to the staff and students of the district as he had worked in both buildings. Mr. Brody sincerely thanked the board for their support, and said he was forever in debt to this district for having the opportunity to learn and grow.

Mr. Williams also thanked everyone in the district for the great year. Mrs. Williams said she attended the safety drill last month and was amazed at what teachers will do to protect their kids. Mrs. Leichter said she attended the Memorial Day Parade and was impressed by the skill of our band students. Everyone was all smiles.

XXII. Adjournment

Motion by Kevin Williams to adjourn at 9:15 p.m. Seconded by Kathy Williams. Vote: All in favor. Motion carried.

Respectfully submitted,
Karen Conderino
Board Clerk