

HEBRON BOARD OF EDUCATION

Thursday, May 10, 2018

REGULAR MEETING

Gilead Hill School –Music Room

7:00 p.m.

MINUTE

- I. Call to Order and Roll Call Chairperson Erica Bromley called the meeting to order at 7:04 p.m.
- Board Members Present: Erica Bromley, Heather Petit, Kevin Williams, Christopher Aker, Geoffrey Davis, Maryanne Leichter, Kathy Williams
- Liaison Absent: Diane Del Rosso, Board of Finance
Liaison Present: Gail Richmond, Board of Selectmen
- Administrators & Staff Members Present: Timothy Van Tassel, Donald Briere, Eric Brody, Adam Parks, Stephanie Levin, Patricia Schiavi

II. Pledge of Allegiance, Introductions

III. Public Comments

No public comments.

Motion by Kevin Williams to add Discussion & Possible Action on 2017-2018 Budget as item number XIX. Seconded by Kathy Williams. Vote: All in favor. Motion carried

IV. Board Member Comments

Kevin Williams spoke about how thankful he was to the voters for passing the budget and for having the confidence in all the boards in town in order for us to move forward. He also thanked the amazing staff for being the best that humanity has to offer. Maryanne Leichter echoed Mr. Williams' thoughts and thanked everyone for coming out to vote.

V. Acknowledging Student Achievement

A. Schools in the Spotlight

- 2nd Grade Performers
Mrs. Sanstrom, music teacher, shared a computer program that assists students who are beginning learners using the recorder. A group of 2nd graders then performed using the computer model with their recorders for the board.
- Future Problem Solvers
- Invention Convention National Winner
- Fire Prevention Poster Contest Winner

Mr. Brody shared that he and student Samantha Pippi Thompson attended the Fire Prevention Poster Contest. Pippi shared her poster which represents the winner for Windham County. The poster will be on display at the capitol building during fire prevention month.

B. Superintendent's Report

- Principal Updates (Read Only)(Encl. 5b)
- HES Principal Search Update
The first round interviews happened Wednesday evening with the second round happening May 17th.

- Tick Forum
Chatham Health promoted a presentation by Dr. Goudarz Molaei on tick safety and prevention which was held May 7th.
- Safe School Climate Survey
The annual Safe School Climate Survey has been distributed to parents. Mr. Van Tassel encouraged parents to fill them out on-line.
- Kindergarten Enrollment Update
The number of kindergarten students registered for next year is 74 at this time.
- Referendum Update
The budget passed at the referendum with 827 votes for, 343 against. Mr. Van Tassel thanked the voters. He also thanked the Board of Selectmen and Board of Finance along with the Board of Education for working together. The state budget was passed yesterday at the legislature which included more dollars for towns.
- Mr. Van Tassel also recognized teachers and staff and thanked the board for the staff appreciation breakfasts.
- Superintendent's Evaluation
Mr. Van Tassel would like to schedule an executive session at 6:00 p.m. on June 14th before the regular BOE meeting to discuss his evaluation.

VI. Chair's Report

Mrs. Bromley thanked everyone in the public for voting and supporting the schools. There's been a great deal of continued support from our families. She also stated the breakfasts were great, well received by staff, and thanked Natalie Mather for the breakfast preparation.

VII. Board Liaison Reports

There will be a public hearing June 7th regarding bingo games, raffles and bazaars. The State is giving control of these activities to the towns.

VIII. Consent Agenda

A. Approval of Minutes

1. Meeting – April 12, 2018 (Encl. 8a.1)
Motion by Maryanne Leichter to approve the minutes of April 12, 2018 as amended. Seconded by Kevin Williams. Vote: All in favor. Motion carried.

IX. Informational – No Action Required

- A. 1. Monthly Enrollment Report (Encl. 9a.1)
The Monthly Enrollment Report was presented showing the total number of students at 709 with 379 students at Hebron Elementary School and 330 students at Gilead Hill School. There are 16 magnet school tuitions paid for by the Board of Education.
2. Student Activity (Encl. 9a.2)
The Student Activity Report was shared and showed a balance of \$ 6,160.19 for Gilead Hill School and a balance of \$26,648.00 for Hebron Elementary School.
3. Year to Date Financial Report (Encl. 9a.3)
Stephanie Levin reviewed the Year to Date Financial Report dated May 4, 2018 showing a surplus of \$116,473.00. Stephanie reviewed the overages that will be addressed in the transfers later in the meeting.
4. Cafeteria Services Report (Encl. 9a.4)
A Cafeteria Services Report showing a gain of \$5,692.32 for the month of April. The program has a loss of \$3,536.10 for this fiscal year. The cafeteria bank account shows a total amount of \$262.23 as of the beginning of May, 2018. A check from

Board of Education funds totaling \$5,430.09 to offset the program was put in the cafeteria account in April.

Mr. Van Tassel will do presentation in June regarding the cafeteria program looking at a contracted service. Mr. Van Tassel spoke of the EASTCONN program which he will have more information next month. Mr. Van Tassel also spoke of the outstanding balances which the district has difficulty reconciling. He would like to have further discussions next month.

X. Committee Updates

1. Resource Management Committee
A Resource Management Committee meeting was held May 8th. The committee reviewed the year to date report and the cafeteria report.
2. Policy Committee
No meeting was held.
3. Communication Committee
Mr. Williams stated the Board should carry forward next year what was done this year.
4. Education Foundation Liaison
HEF and the PTA will come to the Board in June to share the grants that have been given to staff.
5. School Readiness Liaison
The last meeting will be held May 29th.

XI. Discussion & Adoption of the 2018-2019 Budget

Motion by Kathy Williams to adopt the 2018-2019 (.88%) budget of \$11,486,421 as approved by the voters on May 8, 2018. Seconded by Kevin Williams. Vote: All in favor. Motion carried.

XII. Discussion & Possible Action to Rescind Non-Renewal of Non-Tenured Teachers in Accordance with CT Statutes 10-151 (Handout)

Motion by Kevin Williams to rescind the non-renewal of Carly Buehler, Kristin Lasko, Alexandra Losi, Lauren Montano and Holly Conderino and direct the Superintendent of Schools to advise such persons in writing of this action. Seconded by Kathy Williams. Vote: All in favor. Motion carried.

XIII. Discussion & Possible Action on Hebron Elementary Lead Water Issue and Corresponding Department of Public Health Administrative Agreement

Motion by Kathy Williams to authorize the superintendent to sign and enter into the Department of Public Health Agreement on behalf of the Board of Education. Seconded by Kevin Williams. Mr. Van Tassel explained the agreement which is protocol. The parameters of all the testing has to be done. Vote: All in favor. Motion carried.

XIV. Discussion & Possible Action on AHM Youth and Family Services Technology Support Agreement

Motion by Maryanne Leichter to authorize the superintendent to sign and enter into the Technology Support Agreement between AHM Youth and Family Services and the Hebron Board of Education. Seconded by Kevin Williams. Vote: All in favor. Motion carried.

XV. Establish Non-Affiliated Employee Salaries (Encl. 15)

Motion by Kevin Williams to authorize the increases stipulated on Enclosure 15 for the non-affiliated personnel for the 2018-2019 fiscal year. Seconded by Kathy Williams. Vote: All in favor. Motion carried.

- XVI. Healthy Food Certification Participation Vote (Encl. 16)
Motion by Kathy Williams to approve continued participation in the Healthy Food Certification for both Consideration 1 – Healthy Food Option and Consideration 2 – Exemption for Food Items for the 2018-2019 school year. Seconded by Maryanne Leichter. Vote: All in favor. Motion carried.
- XVII. IDEA & School Readiness Grant Approval (Encl. 17)
Motion by Kevin Williams to approve applying for the IDEA Grant for \$150,366 and the School Readiness Grant for \$117,281 as presented. Seconded by Kathy Williams. Vote: All in favor. . Motion carried.
- XVIII. Administrative Agreement from the Department of Public Health
Already addressed earlier in the meeting.
- XIX. Discussion & Possible Action on 2017-2018 Budget
Motion by Kathy Williams to approve the list of projects and the transfers as presented in the handouts. Seconded by Kevin Williams.
- Mr. Van Tassel explaining the need for the transfers stating because the amount of \$350,000 which is earmarked for the town was removed from different accounts it has made those lines go in the red. The transfers will even out those lines. Mr. Van Tassel also shared the list of projects that Mr. Durocher requested be done for this year.
Vote: All in favor. Motion carried.
- XX. Public Comments
No public comments at this time.
- XXI. New Business
Ms. Petit requested that CAFE membership discussion be on the June agenda.
- XXII. Board Member Comments
Mr. Davis said a huge thank you to the public for going out and voting and also thanked our teachers for the great job they do daily. Mrs. Petit thanked everyone who came out to vote. She also thanked Karen Conderino for the work she does for the district.
- XXIII. Adjournment
Motion by Kevin Williams to adjourn at 8:12 p.m. Seconded by Geoffrey Davis. Vote: All in favor. Motion carried.

Respectfully submitted,
Karen Conderino
Board Clerk