

HEBRON BOARD OF EDUCATION

Thursday, February 8, 2018

SPECIAL MEETING

6:30 p.m. – 7:00 p.m.

Chairperson Erica Bromley called the meeting or order at 6:35 p.m.

Board Members Present: Erica Bromley, Heather Petit, Kevin Williams, Geoffrey Davis, Chris Aker, Maryanne Leichter, Kathy Williams

Executive Session – Interview Candidate(s) for Acting Principal

Motion by Kathy Williams to move into executive session at 6:36 p.m. and invite Timothy Van Tasel and Adam Parks. Seconded by Kevin Williams. Vote: Unanimous. Motion carried

The board came out of executive session at 7:15 p.m.

Motion by Kevin Williams to adjourn at 7:15 p.m. Seconded by Maryanne Leichter. Vote: Unanimous. Motion carried.

REGULAR MEETING

Gilead Hill School –Music Room

7:00 p.m.

Minutes

I. Call to Order and Roll Call Chairperson Erica Bromley called the meeting to order at 7:19 p.m.

Board Members Present: Erica Bromley, Heather Petit, Kevin Williams, Christopher Aker, Geoffrey Davis, Maryanne Leichter, Kathy Williams

Liaison Present: Diane Del Rosso, Gail Richmond

Administrators & Staff Members Present: Timothy Van Tasel, Donald Briere, Katie Uriano, Eric Brody, Stephanie Levin, Patricia Schiavi, Wayne Durocher

II. Pledge of Allegiance, Introductions

Motion by **Kevin** Williams to add Discussion of Siemens Projects as agenda item XVI. Seconded by Kathy Williams. Vote: Unanimous. Motion carried.

Motion by Kevin Williams to move Item XI. Hebron Elementary School Lead Water Discussion as Item V. Seconded by Kathy Williams. Vote: Unanimous. Motion carried.

III. Public Comment
No public comments at this time.

IV. Board Member Comments
No comments at this time.

V. Hebron Elementary School Lead Water Discussion

Mr. Wayne Durocher - Custodial Foreman, Hebron Public Schools

Mr. Brendan Rowley – Certified Water Operator, Hungerford’s Pump Service

Mr. Donald Mitchell – Director of Health, Chatham Health District

Lori Mathieu – CT Dept. of Public Health

Gary Johnson – CT Dept. of Public Health

Mr. Van Tassel reviewed the timeline saying November 7th, 2016 Hebron Elementary School received Administrative Order Notification. The school immediately discontinued the use of water for consumption purposes and HES parents were notified through e-notify and a formal posting.

- By November 10th, 2016 a Public Education Requirement Notice was completed and posted.
- By November 18th, 2016 the district complied with all reporting requirements.
- By November 30, 2016 the district completed a site plan for sampling and materials evaluation for the Dept. of Public Health.
- By December 22, 2016 a Corrosion Control Treatment Plan was submitted to DPH
- By Feb. 3, 2017 DEP formally approves Lead and Copper Optimal Corrosion Control Treatment Proposal – Installation required by April 5, 2017
- March 13, 2017 System installation begins
- April 5, 2017 System inspected and approved by DPH – will take 6 – 10 months for system to be fully effective. Sampling of lead to be done every 6 months – sampling of orthophosphate to be done every 2 weeks
- June 30, 2017 Positive sampling
- September 22, 2017 – Negative sampling – communication with DPH
- December 2017 – Positive Sampling – communication with DPH
- Present – Ongoing water monitoring, ongoing communication with DPH, water contractor, Chatham Health District, BOE Presentation – Feb. 8, 2017 – New Administrative Order sent to HES parents

Mr. Rowley and Wayne Durocher shared information on where the plumbing is in each section of the building, showing a number of dead ends where water cannot flow. Ms. Mathieu spoke of the water issues in Flint, Michigan which made huge changes in testing and acceptable results in all states. Lead is treated as an acute risk. Mr. Johnson shared a draft of the new administrative order. There was discussion on the development of a water plan. A technical assistant meeting will be scheduled with the Dept. of Public Health. Mr. Mitchell from Chatham Health spoke of all the things that had been done through the years on the water system at Hebron Elementary School saying the district was addressing the problems and working hard to find solutions. Bottled water has been and will continue to be provided at Hebron Elementary School.

V. Acknowledging Student Achievement

A. Schools in the Spotlight

- Innovation Team and Spanish
Kim Waldron and Adam Parks spoke about the organizational, critical thinking, creativity, interpersonal skills, listening, perceiving, observing, science and technology that are accomplished in their classrooms. Erin Madeira shared how students are accessing information, using the information ethically, demonstrating new learning through multimedia, and problem solving. Adam Parks also spoke about the enrichment triad, exploratory skills and investigations students are working on. Both Ms. Waldron and Mr. Parks also discussed the invention convention in which 37 students are participating in grades K – 6. The competition will be held March 7th at 6:00 – 8:00 p.m. at Gilead Hill School in the Activity Room.

B. Superintendent’s Report

- FY19 Budget Transmittal and Budget Book

The Board of Education's Proposed 2018-2019 Budget Book has been given to the Board of Selectmen and the Board of Finance. The proposed budget is at a -.02% increase.

- The Connecticut River Salmon Association Award
Mr. Parks received an award from the CT River Salmon Stocking Efforts.
- Bonstingl Leadership Update
Students skyped with Mr. Bonstingl to update him on the projects that are being done.
- HEF Mini Grants and STEAM Donation
The mini grants are being offered to staff members from the HEF along with a substantial donation to the STEAM classrooms.
- Hawkapella to Sing National Anthem at the Hartford Hawks (February 17, 2018)
Mr. Van Tassel and the board wished the Hawkapella group good luck.
- American Band Director's Association Brass Master Class – March 24, 2018

Mr. Van Tassel also recognized Ms. Bancroft who worked with a master brass class from students across the state.

Mr. Van Tassel invited a volunteer from the Board to be a judge at the Invention Convention.

VI. Chair's Report
No report

VII. Board Liaison Reports
Gail Richmond, Liaison – Board of Selectmen said she is getting ready for the March marathon of meetings for budget presentations. The Board of Education will present on March 13th.

VIII. Consent Agenda

A. Approval of Minutes

1. Meeting – January 8, 2018 (Encl. 8a.1)
2. Meeting – January 11, 2018 (Encl. 8a.2)
3. Meeting – January 18, 2018 (Encl. 8a.3)

Motion by Kevin Williams to approve the minutes of January 8th, January 11th, and January 18th as presented. Seconded by Maryanne Leichter. Vote: Unanimous.
Motion carried.

B. Personnel – Childrearing Leave (Encl. 8b.1)

Motion by Kathy Williams to approve the unpaid child rearing leave for Katie Uriano beginning July 1, 2018 through August 10, 2018. Seconded by Maryanne Leichter. _Vote: Unanimous. Motion carried.

IX. Informational – No Action Required

1. Monthly Enrollment Report (Encl. 9a.1)
The Monthly Enrollment Report was presented showing the total number of students at 711 with 384 students at Hebron Elementary School and 327 students at Gilead Hill School. There are 16 magnet school tuitions paid for by the Board of Education.
2. Student Activity (Encl. 9a.2)
The Student Activity Report was shared and showed a balance of \$6,238.09 for Gilead Hill School and a balance of \$31,274.43 for Hebron Elementary School.
3. Year to Date Financial Report (Encl. 9a.3)

Stephanie Levin, Financial Assistant had prepared a Year to Date Financial Report dated 1/31/2018 showing a surplus of \$186,188. Ms. Levin reviewed the purchasing that had been done since the last report.

4. Cafeteria Services Report (Handout)

Trish Schiavi, Clerk of Payables, prepared an updated Cafeteria Services Report which was reviewed. As of the end of January, the program had a loss of \$1,511.67 for this fiscal year. The month of December showed a gain of \$2,151.54. The cafeteria bank account has a total amount of \$2,286.67 as of the beginning of February, 2018.

X. Committee Updates

1. Resource Management Committee

The Resource Management Committee met on Wednesday, January 31st and discussed the current year's budget, the 5% decrease in next year's budget requested by the Board of Finance and the position of acting principal.

2. Policy Committee

No meeting was held.

3. Communication Committee

A meeting is scheduled for Monday, February 12th.

4. CIP Liaison

Mrs. Williams spoke about the process of the CIP committee. The list of projects selected was sent to the Board of Selectmen for their approval.

5. Education Foundation Liaison

This was spoken about earlier in the meeting.

6. School Readiness Liaison

Mr. Briere spoke about the work that is being done on the admission policies and sliding pay scale.

Mr. Van Tassel also reported that the district has received a Title 4 Grant for \$10,000.

XI. Hebron Elementary School Lead Water Discussion (Encl. 11)

This was moved to earlier in the meeting.

XII. Discussion & Possible Action on the 2017-2018 School Calendar – Professional Development Days (Encl. 12)

Due to having seven snow days so far this year, Mr. Van Tassel spoke about changing the 2017-2018 school calendar's two professional development days to student days and placing the PD days at the end of the school year. The board could also conceivably take February 20th and make it a school day also.

Motion by Kathy Williams to change February 20th, February 21st and March 9th as student school days and move the Professional Development Days of Feb. 21 & March 9th to the end of the school year on the 2017-2018 School Calendar. Seconded by Kevin Williams.

Mrs. Bromley was concerned about taking the whole February break as it is a long winter. Mr. Davis felt with the weather being what it is, the board should look at actions that can be taken to let folks have a summer vacation also. Mr. Williams stated the weather pattern has not been to our advantage and the expectation that we can go through February and March without taking any more snow days to protect April vacation doesn't seem good. Mr. Van Tassel felt the board could revisit February 20th after he meets with the unions.

The motion was withdrawn by Kathy Williams.

Motion by Kathy Williams to change February 21st and March 9th as student school days and move the Professional Development Days to the end of the school year on the 2017-2018 School Calendar. Seconded by Kevin Williams. Vote: Unanimous. Motion carried.
Mr. Van Tassel will notify the staff and parents.

XIII. Discussion & Possible Action on 2017-2018 Budget (Encl. 13)

Motion by Kevin Williams to approve the transfers as presented in Enclosure 13. Seconded by Kathy Williams. Vote: Unanimous. Motion carried.

XIV. Discussion & Possible Action on Gilead Hill School Acting Principal

Motion by Kathy Williams to approve the appointment of Adam Parks as Acting Principal beginning approximately April 23th through the last school day for students. Seconded by Kevin Williams. Vote: Unanimous. Motion carried.

XV. Authorized Signer of the ED-099 Agreement for Child Nutrition Program

Motion by Kevin Williams to approve Patricia Schiavi as a signer for the Child Nutrition Program. Seconded by Kathy Williams. Vote: Unanimous. Motion carried.

XVI. Discussion of Siemens Projects

Mr. Tierney has requested Board of Education members attend a joint meeting with the Board of Selectmen and Board of Finance after the special meeting next Thursday regarding a new town-wide Siemens project. Siemens would have to do an audit to see if there would be a cost savings for each project presented by the Town of Hebron.

XVII. Public Comment

Amanda Veneziano, 26 Wood Acres Road stated it was easy to look at the programs the Innovation Team shared earlier making science come alive and students look forward to class. Invention Convention takes a lot of work and from a parent's point of view thank you for supporting STEAM. Children look forward to it.

XVIII. New Business

No new business was requested.

XIX. Board Member Comments

No board comments at this time.

XX. Adjournment

Motion by Maryanne Leichter to adjourn at 9:30 p.m. Seconded by Kevin Williams. Vote: Unanimous. Motion carried.

Respectfully submitted,
Karen Conderino
Board Clerk