

HEBRON BOARD OF EDUCATION

Thursday, December 13, 2018

REGULAR MEETING

Gilead Hill School – **Music Room**

7:00 p.m.

MINUTES

- I. Call to Order and Roll Call Superintendent Timothy Van Tasel called the meeting to order at 7:02 p.m.

Board Members Present: Erica Bromley, Heather Petit, Christopher Aker, Geoffrey Davis, Maryanne Leichter

Board Member Absent: Kevin Williams, Kathy Williams

Liaison Present: Diane Del Rosso

Liaison Absent: Gail Richmond

- II. Pledge of Allegiance, Introductions

Election of Officers

- A. Chair
- B. Vice Chair
- C. Secretary

Mr. Van Tasel asked for nominations for Chairperson.

Motion made by Heather Petit to nominate Erica Bromley for Chairperson. Mr. Van Tasel asked if Erica Bromley accepts the nomination. Erica Bromley accepted the nomination. Seconded by Maryanne Leichter. Mr. Van Tasel then asked for any other nominations for Chairperson. There were none.

Motion made by Maryanne Leichter to close the nominations. Seconded by Geoffrey Davis. Vote: Unanimous. Motion carried. Mr. Van Tasel asked the board clerk to take a roll call. The board clerk reported five yes, (Erica Bromley, Geoffrey Davis, Maryanne Leichter, Heather Petit, Christopher Aker)

Motion passed in favor of Erica Bromley as Chairperson.

Mr. Van Tasel asked for nominations for Vice-Chairperson.

Motion made by Erica Bromley to nominate Heather Petit for Vice-Chairperson. Mr. Van Tasel asked if Heather Petit accepts the nomination. Heather Petit accepted the nomination. Seconded by Maryanne Leichter. Mr. Van Tasel then asked for any other nominations for Vice Chairperson. There were none.

Motion made by Maryanne Leichter to close the nominations. Seconded by Christopher Aker. Vote: Unanimous. Motion carried. Mr. Van Tasel asked the board clerk to take a roll call. The board clerk reported five yes, (Erica Bromley, Geoffrey Davis, Maryanne Leichter, Heather Petit, Christopher Aker).

Motion passed in favor of Heather Petit as Vice-Chairperson.

Mr. Van Tasel then asked for nominations for Secretary.

Motion made by Maryanne Leichter to nominate Kevin Williams for Secretary. Mr. Williams had stated in an email to Mr. Van Tasel that he would accept the nomination for Secretary if

nominated. Seconded by Geoffrey Davis. Mr. Van Tasel then asked for any other nominations for Secretary. There were none.

Motion made by Christopher Aker to close the nominations. Seconded by Maryanne Leichter. Mr. Van Tasel asked the board clerk to take a roll call. The board clerk reported five yes, (Erica Bromley, Geoffrey Davis, Maryanne Leichter, Heather Petit, Christopher Aker).

Motion passed in favor of Kevin Williams as Secretary.

Committee Assignments for 2019

The following board members volunteered for each committee:

Communications Committee –Kevin Williams, Geoffrey Davis, Erica Bromley

Policy Committee – Kevin Williams, Maryanne Leichter, Erica Bromley, Heather Petit, Christopher Aker

Resource Management Committee – Kathy Williams, Maryanne Leichter, Erica Bromley, Heather Petit

Hebron Ed. Foundation Liaison – No one at this time.

School Readiness Liaison – Heather Petit

Wellness Liaison – Erica Bromley

IV. Public Comments

There are no public comments at this time.

V. Board Member Comments

There are no board member comments at this time.

VI. Acknowledging Student Achievement

A. Superintendent's Report

- Principal Updates (Read Only) (Encl. 6a)
- 2019-2020 Budget Transmittal with Presentation
Mr. Van Tasel shared the 2019-2020 Superintendent's Recommended Budget and thanked the administrative team and staff for all the hard work in preparing the budget. The budget format shares comprehensive school information along with the recommended budget of \$11,722,065.41 or a 2.05% increase over current year. Budget recommendations will be reviewed and discussed further at the first meeting in January.

VII. Chair's Report

Erica Bromley received a Certificate of Membership to the Hebron Board of Education from the Connecticut Association of Boards of Education (CABE).

VIII. Board Liaison Report

Diane Del Rosso said the Board of Finance meeting was cancelled last month due to weather. There was no report.

IX. Consent Agenda

A. Approval of Minutes

1. Regular Meeting – November 8, 2018 (Encl. 9a.1)
2. Special Meeting – November 26, 2018 (Encl. 9a.2)

Motion by Maryanne Leichter to approve the minutes of November 8th and November 26th, 2018 as presented. Seconded by Geoffrey Davis.
Vote: All in favor. Motion carried.

B. Personnel

1. Childrearing Leave (Encl. 9b.1)

Motion by Heather Petit to approve the request from Holly Conderino for an unpaid childrearing leave beginning after her maternity leave approximately April 1, 2019 through the 2019-2020 school year. Seconded by Maryanne Leichter. Vote: All in favor. Motion carried.

X. Informational – No Action Required

A. Reports

1. 2018-2019 Year to Date Financial Report (Encl. 10a.1)

Stephanie Levin, Financial Assistant prepared a Year to Date Financial Report through 11/30/2018 showing a \$478,574 surplus.

2. Enrollment Report (Encl. 10a.2)

The Monthly Enrollment Report was presented showing the total number of students at 658 with 353 students at Hebron Elementary School and 305 students at Gilead Hill School. The enrollment for magnet schools is now at 18 paid for by the Board of Education.

3. Cafeteria Services Report (Encl. 10a.3)

Trish Schiavi, Clerk of Payables shared an updated Cafeteria Services Report showing a loss of \$1,497.98 for the month of November. As of December 1st there is a balance of \$13,435.31 in the total Cafeteria Account.

4. Student Activity Report (Encl. 10a.4)

The Student Activity Report was shared and showed a balance of \$6,290.79 for Gilead Hill School and a balance of \$21,817.76 for Hebron Elementary School.

5. Preschool Financial Report (Encl. 10a.5)

A Preschool Financial Report was presented which shows expenses and revenue for the entire program. At this time there is a balance of \$9,817.13 in the Board of Ed. Preschool Program and a \$6,463.85 balance in the School Readiness Program.

XI. Committee Updates

1. Resource Management Committee

The Resource Management Committee met on Dec. 12th to review cafeteria fund, year to date financial, lead water and budget presentation.

2. Policy Committee

Policies will be presented to the BOE later in the meeting for the first read.

3. Communication Committee

No meeting at this time.

4. Education Foundation Liaison

Heather Petit said she and her daughter attended the Holiday Tea Party and said it was a huge success.

5. School Readiness Liaison

Heather Petit reported the next School Readiness meeting will be held next week.

- XII. Draft 2019-2020 School Calendars (Encl. 12)
A calendar committee met November 29th to discuss options for the 2019-2020 academic calendar. Mr. Davis and Dr. Briere talked about the committee work. Two options were given to the Board of Education which were recommended by the committee.
Motion by Heather Petit to approve Option 2 of the 2019-2020 Academic Calendar. Seconded by Geoffrey Davis. Vote: All in favor. Motion carried.
- XIII. Discussion on Implementation of a School Resource Officer Program in Hebron Public Schools
Mrs. Bromley explained to the public that the board had been meeting in executive session to research and discuss a proposal to bring to the public. The board will have a public forum on January 10th to hear what the public feels about having a school resource office in both buildings for the next school year. The public forum will be held at 6:00 p.m. before the next regular business BOE meeting. A survey will also be available for all residents to fill out. A School Resource Officer is supported and facilitated by the local police department and is a sworn police officer serving in a police department. Mr. Van Tassel shared a power point presentation sharing considerations and costs. Mrs. Leichter felt having an open ended question in the survey was a good choice so that parents and residents can write their concerns and questions. The town will also assist in reaching residents with the survey. The discussion will continue at the January 10th meeting. Mr. Van Tassel would like to commend the board for their openness and willingness to consider this option for the school district.
- XIV. Discussion Regarding Preschool Study Survey and Forums
Dr. Briere introduced committee members Rachel Thayer, Dan Smith, Shannon Congdon, Katie Uriano and Christopher Lapsis. He then shared a survey that he felt represented what the request of the board was when the Preschool Study Committee was discussed. He asked that the board approve the survey saying the committee would like to have the results a week or two following the winter break. Mrs. Bromley asked that the income question be more specific in regard to net or gross. Mrs. Leichter asked that paper copies of the survey be available at the library, senior center and town hall.
Motion by Maryanne Leichter to approve the 2018-2019 Preschool Study Survey. Seconded by Heather Petit. Vote: All in favor. Motion carried.
- XV. Approval of Board Meeting Dates – 2019 (Encl. 15)
Motion by Heather Petit to approve the board meeting dates for the 2019 year as presented with changes for three meetings beginning at 6:30 p.m. Seconded by Maryanne Leichter. Vote: All in favor. Motion carried.
- XVI. Policy Updates (First Read)
Policies 3006, 4003, 4007, 4010, 4014, 5000, 5002, 5003, 5006, 5007, 5010, 5014, 5015, 9.023 (Sent by email)
The policies listed above were emailed to the board for review as the first read. These policies will be brought back to the board for approval at the January 10th meeting.
- XVII. Public Comment
Diane Del Rosso, 9 Judd Brook Lane said thank you everyone for the things you have done all year. You represent us well. Happy holidays to all.
- XVIII. New Business
No new business at this time.

XIX. Board Member Comments

Heather Petit thanked Principal Larking for the Veterans Day Celebration saying her husband attended and was thankful for the respect and honor shown the veterans. Mrs. Bromley thanked Trooper Greenwood and Andy Tierney regarding discussions of the school resource officer.

XX. Adjournment

Motion by Christopher Aker to adjourn at 8:26 p.m. Seconded by Maryanne Leichter. Vote: All in favor. Motion carried.

Respectfully submitted,
Karen Conderino
Board Clerk